



Residential Tenancy Application

rentwellington.co.nz

How to apply to live in a RentWellington Property:

- 1 Complete all parts of this form and sign it
2 Scan this form and your photo ID (drivers licence or passport)
3 Email the scans to applynow@rentwellington.co.nz

If you have any questions please email applynow@rentwellington.co.nz

Tenancy address: \_\_\_\_\_

Date of application: \_\_\_\_\_

I can move in on: \_\_\_\_\_

Tenant applicant details

Your Name: \_\_\_\_\_

Email: \_\_\_\_\_ Cell phone number \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Work number \_\_\_\_\_

Drivers License number & expiry date \_\_\_\_\_ Version number: \_\_\_\_\_

Previous addresses (include all addresses, even if you live at home)

Table with 2 columns: Current Address, Previous Address. Rows for Property Address, Owner or Landlord's name, Owner or Landlord's phone, Dates you moved in and out, Why did you leave?

Employer (If you are not working, explain why and who will be paying your rent)

Organisation: \_\_\_\_\_

Job Description: \_\_\_\_\_

Employer referee name: \_\_\_\_\_

Employer referee phone: \_\_\_\_\_

Relationship to referee: \_\_\_\_\_



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Privacy Act 1993 Statement

This application form collects personal information about you.

- Assess your eligibility as a tenant; and

This information is required to:

- Collect information, which would be provided to a tenant default database and/or credit bureau if you enter into a tenancy agreement and fail to comply with the terms of that agreement. ( A tenant default database records the names of the persons who have been found in breach of their tenancy agreement and/or the Residential Tenancies Act 1986 by the Tenancy Tribunal);
• This information in this tenancy application form will be retained within our office;
• The information will also be made available to credit bureaux and/or tenant default databases and will be accessible to other people that may inquire of this credit bureaux and/or tenant default database;
• If you do not supply all the information in this form, you may not be considered for my/our tenancy(ies)
• You have a right to see the information held about you by any credit bureau or tenant default database and to correct that information in accordance with the Privacy Act.

Acceptance

1. I consent to you providing the information in this form and details of any proven breach of my tenancy agreement or of the Residential Tenancies Act 1986 to any credit bureau or tenant default database.
2. I acknowledge that the information may then be made publicly available through credit bureaux or tenant default databases.
3. I agree that you may use any of the information on this application form to enforce any judgement in respect of the tenancy agreement or in respect of any order against me by the Tenancy Tribunal.
4. I agree that an assessment regarding my fulfilment of basic tenant responsibilities may be added to an internet based tenant reference website. This assessment will be about how I/We
• Payment of rent
• Kept the dwelling and grounds tidy
• Were considerate towards neighbours
• Left the dwelling and grounds tidy
• If we are declined a tenancy – for any reason.
5. If I am declined this tenancy for reasons of a bad credit history or Tenancy Tribunal orders against me, I am aware that this maybe placed on a tenancy database.
6. I confirm the information in this form is true and correct and that I have read the Privacy Act Statement as stated above.

By signing, I certify that I am over the age of 18 years and that the details provided herein are accurate and true to the best of my knowledge.

By signing, I authorise RentWellington to contact all available referees, conduct a credit check and hold information as described. Should my application be successful I undertake to pay move in costs of 6 weeks rent. Being one weeks rent in advance, a security bond of four weeks rent and a letting fee of one weeks rent.

- Have you ever been convicted of a criminal offence? If "Yes" please give details.
• Have you ever been named in an Order of the Tenancy Tribunal. If "Yes" please give details.
• Have you any pets? If "Yes" please give details.

Printed Name:.....Signature: ..... Date: .....

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04 8890126